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INDUSTRIAL EDUCATION

10, 20, 30



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The Department of Education acknowledges with appreciation the contribution of the following ad hoc committee members to the preparation of this Guide.

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There are in the Guide, however, The Senior High School Program of Studies contains the official statement concerning Senior High School Industrial as well as content, methods of developing the concepts, suggestions for the use of The information contained in the Guide is prescriptive insofar as it teaching aids and lists of additional reference books. This Curriculum Guide is a service publication only. duplicates that contained in the Program of Studies. Education. NOTE:

Industrial Education 10, 20 and 30 is made up in four (4) packages according to career fields.

need those packages that contain the content for the modules they plan to teach. Teachers may select modules from a number of fields and consequently will

The packages are color-coded and contain the following career fields:

- vellow Electricity-Electronics B B
  - Materials
  - green blue
    - Power Technology
- orange
- The general modules of Research, Development and Production Science will Visual Communications о Н Н
  - Study the content of the modules carefully and select those that best meet the be found in each package.

needs of the students in the school, your own competencies and the availability of tools and equipment.

# TABLE OF CONTENTS

	1	ħ	2	6	ō	
INTRODUCTION	PHILOSOPHY	OBJECTIVES	ORGANIZATION	EVALUATION	VI. CONTENT	VII. COURSE GUIDES:
I.	II.	III.	IV.	۸.	VI.	VII.

yellow package	green package	- blue package	orange package
1	1	1	ţ
A. Electricity Electronics	B. Materials	C. Power Technology	D. Visual Communications
A	A	C	A

- E. General 1. Research
- 2. Developmental
- 3. Production Service



## INTRODUCTION

exploration of, and orientation to, a wide variety of career options. These courses provide is designed to provide guidance to students to help them select more in-depth courses for occupational The Industrial Education 10, 20, 30 series of courses preparation or simply add to their technological "know-how".

understanding of the principles and skills required in the various occupations. Students will have many opportunities to apply academic skills learned in other subjects to their dependency of one technology upon the others. They have the opportunity to develop an conducive to challenging their intellect and developing their talents in a number of Through the program, students are able to work in an environment which is technical and craft areas. Students become aware of the interrelationship and the

## II, PHILOSOPHY

the Industrial Education curriculum recognize that the needs of society have changed, and with them the approach to knowledge acquirement. Students today must be helped to learn how to learn, to conduct inquiry, to study independently, to make choices and decisions, Industrial Education adds a new dimension to the program for educating young help prepare them for the life ahead while enjoying their studies now. The authors of people at the secondary school level. For many students it will open new options to to use technology, and to live with change.

what he needs to know, within limitations, about a new job. With the general education level of the society rising, the future worker needs broad as well as experience-based education. considerable flexibility so that students have an option of several career choices. This is possible for several reasons. A person who has been broadly educated is able to learn With this in mind the learning experiences should be such that they become the basis upon Such an education offers him subsequent chances for rapid and successful specialization. careers today do not develop along predictable lines, our education program must provide The Industrial Education program is concerned with career development. which specialization can be built.

relationships and further, to capitalize on them by means of the motivation created through Industrial Education provides a unique opportunity for the teacher to demonstrate these entry skills for several careers but to orient the program to meet social and cultural Our task in the secondary school then, is to provide students not only with This means that the various courses or disciplines must be interrelated. practical applications. Thus the experiences to which students are exposed should provide them with realistic for career guidance.

Industrial Education is a program consisting of courses that provide a continuum of experiences, starting with exploratory experiences and activities in the elementary and junior high school, expanding in the high school to the development of skills in career and culminating in on-the-job experience.

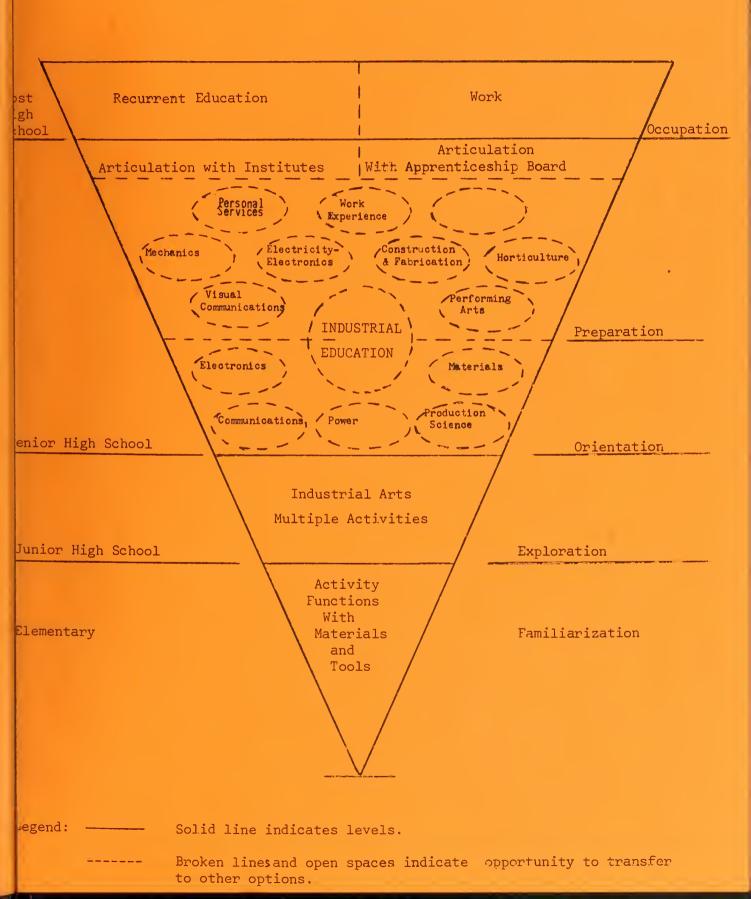
society in which they live. The content of the program deals with industry, its organization, for the students to explore, reason, experiment and discover the reality of the technological Industrial Arts, the exploratory phase of the continuum, provides the opportunity materials, processes, products, occupations, and the problems resulting from the impact of technology on society.

operation, material processes, drawing and interpretation and a knowledge of the basic concepts Following the exploratory phase, students may begin orientation studies in a career From here they advance to the more specific courses in the Industrial Education 22-32 program They may select modules of a more general nature in the Industrial Education 10, 20, 30 series or alternately take an introductory 12 course related directly to a career field. These courses provide in-depth experiences in the development of skills in tool and machine related to the technologies. All the courses place emphasis on practical work and applied familiarization stage to exploration, orientation, preparation and finally, an occupation. which prepare them for a career. The chart on page 3 illustrates the Industrial Education Program in conceptual form, showing the advancement of a student from the awareness or

#### ALBERTA INDUSTRIAL EDUCATION PROGRAM

FOR

#### CAREER CHOICE AND DEVELOPMENT



# III. OBJECTIVES

are as follows: 20, 30 The objectives of Industrial Education 10,

## A. Personal Growth

development of acceptable personal and social values necessary in a productive To provide opportunities for the individual growth of the student through the society.

- To provide a technical environment which motivates and stimulates individuals to discover their interests and develop personal and social responsibilities.
- To assist in the development of positive attitudes toward safety.
- To assist in the development of positive attitudes towards conservation and
- 4. To assist in the development of consumer values.

## B. Career Exploration

To provide the student with experiences which will assist in making realistic career choices.

- To provide students within a technical environment an opportunity to become responsibilities, opportunities and rewards in a variety of career fields. acquainted with the skills, technical requirements, working conditions,
- To relate their own interests, abilities, likes, dislikes and values to several career fields. 2

## C. Occupational Skills

enter a family of occupations or post-secondary institutions for further education. To develop basic competencies, integrating cognitive and psychomotor skills to

- materials appropriate to various technologies prevalent in a productive society. To provide exploratory experiences in the use of tools, equipment, and
- To develop an understanding of the interrelationships of various technologies.
- To provide a technical environment for students to synthesize their accumulated knowledge in the solution of practical problems.
- To assist the student to develop habits that will be conducive to establishment of a safe environment.

# IV. ORGANIZATION

## A. Program Organization

Graphic Communications, Electricity-Electronics, Materials and Power Technology have Four career fields, i.e. The Industrial Education 10, 20, 30 courses consist of 55 one-credit modules of content. The modules are categorized into career fields. the content of the modules outlined in this guide.

## . Regular Program

as suitability of facilities, equipment availability, supply costs and teacher experience would provide the necessary time for a five-credit course. Four 25-hour modules would Courses may be made up by arranging combinations of modules drawn from the fifty-five content for each module may range from 25 - 33 hours. Four modules of 33 hours each students while at the same time providing appropriate consideration to factors such The selection and sequence of available modules. These should be selected carefully to meet the needs of the or training. Each course may be taught for 4 or 5 credits (100 - 125 hours). meet the time requirements for a four-credit course. modules is left to the teacher's discretion.

students to arrange different sequences of courses if it is thought advisable. For example, one sequence might be 10A, 10B, 20A, 20B, 30A, 30B; another might be 10A, 20A, 30A, 10B, etc. Education 10A. The next four modules would become 20A and the third set of four modules would be 30A. If some students wished to enrol in further Industrial Education courses, the next course would become 10B, with 20B and 30B following. It would be possible for Procedurally, students will register in a course made up of four modules. The first four modules taken by a student would normally be registered as Industrial Sequencing of courses will be left to local authorities. Examples of courses are as

IE 30A (5 credits) IE 30B (5 credits) IE 20A (4-5 credits)
IE 30A (4-5 credits) IE 10A (4-5 credits)
IE 10B (4-5 credits)

## 2. Special Consideration

students could be scheduled into two shops for a total of 125 hours, e.g. Auto and Welding. to the "22" courses. That is, in a composite high school where unit shops are available, In schools where vocational courses are taught, teachers have the option of using content from the "12" courses to make up the 65 hours required as prerequisite They could then advance to a "22" course in either or both of the two.

Students in the Industrial Education 10 program would be required to take earning the prerequisite. For example, a student would have entry to a "22" program two modules for 33 hours each, directly related to the "22" course for which they are by taking two closely related units, plus two others:

Approximate Total 132 hrs. = 1 Industrial Education course (5 credits) Building Construction 22 66 hrs.permit entry to (33 hrs.) Building Construction (33 hrs.) Basic Wiring (33 hrs.) Architectural Drawing Basic Woods (33 hrs.)

Guide Organization

The course guide is organized on the following pattern:

#### Career Field

All the modules are classified in four career fields:

Graphic Arts Electricity-Electronics Materials Power.

2. Module Topic

Each module will be identified by a topic title.

## 3. Generalization

The first column describes the generalization or "big idea" that students A generalization expresses a relationship between two or more concepts. is a statement of fact which is true in more than one situation. should learn.

4. Technical and Common Concepts divide the topic into categories of information The common concepts used in the context of this guide are concepts that have relevance that are reduced to single ideas. The technical concepts are specifically related to the for all the topics. topic.

## 5. Learning Tasks

The learning tasks column describes what activities students are expected

## 6. Behavioural Objectives

to engage in.

These describe specific changes in student behaviour which result from the learning tasks performed An objective is a statement describing the intended outcome for the learner. Three kinds of instructional objectives are used:

- The cognitive objectives are those concerned with knowledge. are characterized by such terms as "identify, differentiate, analyze" - The affective objectives are those concerned with feeling. terms as "awareness" and "value" illustrate the affective objective.

applied knowledge. They are expressed by the terms "develop skills in", and "extend The psychomotor objectives are those concerned with skills and

teacher to develop as many behavioural objectives The guide gives only a few sample behavioural objectives. It is the responsibility of the as he/she can teach in the time available. Facts are taken to be items of specific information, concepts are categories of information and generalizations express the relationship between concepts.

In planning a lesson, the teacher moves down this hierarchy, whereas in learning, the student begins with the facts and moves upward.

Student Concepts Generalizations Concepts Teacher

Facts

Facts

## Facility Organization

The organization of the phsyical facilities is in part determined by the original plan. There are, however, adjustments that can be made in the layout by the affects the way the lab or shop is organized. While most of the shops in Alberta are teacher to accommodate his/her style of teaching. The number of students in a class designed for 16 to 20 students, a number of factors must be considered in the final assignment of class load. These factors include:

- physical size of the shop or laboratory
- type of student
- amount of equipment
- type of programming
  - type of course

training and ovnovious of the

Safety of the students and their opportunity to obtain teacher contact are important considerations when class loads are determined.

#### Z EVALUATIO

be based on the three domains of learning as defined by an Alberta committee of Industrial Evaluation of student growth should be based on stated behavioural changes and specific criteria understood by the students. Allowance should be made for both self and teacher evaluation and, in some cases, peer evaluation. Evaluation should These categories are as follows: Education teachers.

- Verbal and Written Communication
- 2. Personal Growth
- 3. Manipulative Skills.

The weighting given each of the three measures will depend on the nature of the behaviour being evaluated. For a more detailed treatment of evaluation see the Industrial Education Handbook (Alberta Education, 1976).

#### z ഥ O N T ပ V I.

30 The following are the titles of modules in the Industrial Education 10,

- (yellow package) Electricity-Electronics Α.
- Electricity
- Electronics
- Power Supplies
  - Amplifiers 4.
    - Audio
- Servicing

Radio

Television

Logic Circuits

- Computer 10.
- Electric Wiring
- Design and Construction

(green package) Materials

В.

General Woods 1. 2. 3.

Building Construction (two units)

Cabinet (two units)

General Metals

Sheet Metal

Hot Metals (three units)

Plastics (two units) 5.

Earths (two units) ж ж

Textiles

Foods

(blue package) Power Technology

ပ

Small Engine Tune-Up and Trouble Shooting

Conventional Heat Engines

Small Engine Overhaul Automobile Care

Automobile Tune-Up 1.22.7.55.

Mechanical Systems

Electro Mechanical Controls and

Circuit Trouble Shooting

Electrical Systems

Non-Conventional Power Sources

Appliance Repairs and Trouble Shooting 8. 9.

Hydraulics and Fluidics 11. Pneumatics and Fluidics

(orange package) Visual Communications

Principles of Offset Lithography

D.

Line Photography

Black and White Photography

Color Photography

Screened Photography Layout and Design

Offset and Printing Production 11.

Mechanical Drafting

- Topographical Drafting
  - Architectual Drafting Relief Printing
- Print-Making Techniques 9. 10. 11.

#### EI.

These are: Three modules of a general nature also are available.

- Research module
- Developmental module Production Science module.



#### MODULES

Introduction	V.C. ii	11	
Objectives	V.C.	iv	
Principles of Offset Lithography	V.C.	٦	
Line Photography	V.C.	2	
Black and White Photography	V.C.	က	
Color Photography	V.C.	4	
Screened Photography	V.C.	S	
Layout and Design	V.C.	9	
Offset and Printing Production	V.C.	7	
Mechanical Drafting	V.C.	ω	
Topographical Drafting	V.C.	6	
Architectural Drafting	V.C.	10	
Relief Printing	V.C.	11	
Printmaking Techniques	V.C.	12	
General	ပ	٦	

#### INTRODUCTION

Visual Communications includes a broad spectrum of activities ranging from sketching to printing an illustrated book. With communications playing such a dominant part in our lives it serves as a useful subject of study.

allows the students and teacher considerable choice in building the type of course best The twelve modules that comprise the program provide a broad scope of content which suited to the situation. The modules are exploratory by nature with an emphasis on the concept - generalization format.

The concepts given priority in visual communications are:

- Image creation
- Image generation
- Image conversion
  - Reproduction
- ы Б. т.

In addition, the eight concepts common to the total program and incorporated in every module where appropriate are:

## Consumer Awareness

- quality
- specificiations

affective advertising

- - dollar value
- buying procedures availability
  - - parts
- serving

# Environmental Implications

2.

- time element (past, present, future)
  - rates of consumption
- conservation
- alternatives
- pollution (land, air, water, noise)

## 3. Graphic Interpretation

- schematic
  - symbols
- drawing interpretation
  - visuals
- technical drawing and interpretation

## 4. Measurement

- British Engineering System (present English systems)
  - System Internationale (SI)
- accuracy
- tools and instruments
- tolerances
- precision
- estimating
- approximating
- computations (including graphs, charts, interpolation)

## 5. Career Information

- benefits
- unionism
- local opportunities
- job mobility (vertical, horizontal, geographic)
- future
- retraining and upgrading
  - jobs vs. careers

#### Societal Implications 9

- time (past, present, future)
  - economic
- life patterns
  - status
- values and mores

# Technological Implications

- costs, benefits, consequences (C.B.C.)
  - resource use and abuse
- tool development and use
  - manufacturing
    - servicing
- obsolescence
- design process
  - planning

#### Safety ω

- unsafe conditions
- unsafe acts

The modules as listed may be selected in the order that the teacher finds most appealing. Two modules taught for a total of 65 hours will serve as a prerequisite for the appropriate 22 courses in Drafting, Graphic Arts, or Commercial Art.

#### OBJECTIVES

The objectives of the modules in Visual Communications are:

To provide an opportunity for students to learn about the materials and processes used in the graphics industry. ä

- To give students practice in the approved methods and procedures required for drafting, printing, photography and duplicating processes. 2.
- To acquaint students with the opportunities in the field of graphic communications. . Э

## CONTENT SUMMARY

#### Visual Communications D.

- Principles of Offset Lithography
- Line Photography
- Black and White Photography
- Color Photography
- Screened Photography
  - Layout and Design
- Offset and Printing Production
  - Mechanical Drafting
- Topographical Drafting 11.22.
  - Architectual Drafting 10.
    - Relief Printing
- Printmaking Techniques

#### REFERENCES III.

Those marked with an The following books and materials are suitable as references. asterisk are particularly good.

- Collier Macmillian Canada Prentice Hall of Canada Stratton -\*ADVERTISING GRAPHICS. PRESSTIME. Adams, Julian and Kenneth. Bocus, Jr. William
- Van Nostrand Reinhold Ltd. Second Edition \*GRAPHIC COMMUNICATIONS. Broekhuizen, Richard J.

. ო

- Cogoli, Johne. 5.0
- Eisenberg and Kafka.
  - Kodak.
- Maurello, S. Ralph. Kodak.
- Muse, Ken.
- Time-Life Books.
- McKnight & McKnight Publishing \*PHOTO OFFSET FUNDAMENTALS. Van Nostrand Reinhold Ltd. KODAK CURRICULUMS IN LINE AND HALFTONE PHOTOGRAPHY. KODAK DATA GUIDES -BW and COLOR. SILKSCREEN PRINTING.
- Tudor Publishing Company Prentice Hall of Canada Ltd., Toronto TIME LIFE LIBRARY OF PHOTOGRAPHY. COMMERCIAL ART TECHNIQUES. \*PHOTO ONE.

#### IV. CONTENT

Generalization, concepts and behavioral objectives are outlined on the following pages. Teachers are expected to develop additional behavioral objectives and activities to supplement the identified content and maintain relevancy.

## PRINCIPLES OF LITHOGRAPHY

#### INTRODUCTION

direct image masters, the basic steps to offset press operation and elementary bindery processes. This module on lithography is designed to introduce the basic principles of the lithographic process including, simple layouts, image conversion through the use of electrostatic and

#### I. OBJECTIVES

- To help the student learn how to create simple layouts and then, using the principles of offset lithography, produce a number of reproductions as assigned.
- To teach the student safe procedures when working in the laboratory. 2

#### I. REFERENCES

- (Second Edition) Collier Macmillan Canada. Advertising Graphics. H. WILLIAM.
- Graphic Communications. Van Nostrand Reinhold. BROEKHUIZEN, RICHARD J. 2

F.D.	BEHAVIOURAL OBJECTIVES	The student will:	a. Given instructional material and tools, utilize the elements and principles of design to create five simple visual ideas in the form of thumbnail sketches which are acceptable to the teacher.	<ul> <li>b. Given correct procedures and demonstrations, practice the following safety procedures:</li> <li>1. Keep layout areas clean and orderly.</li> <li>2. Store sharp instruments in their proper cases when not in use.</li> <li>3. When working on the press not to wear loose clothing, and keep long hair tied back.</li> <li>4. Stop press to free jammed paper.</li> <li>5. Keep oily rags in a certified bin.</li> <li>6. Know where the panic button is.</li> <li>7. Use extreme caution when operating paper cutters and power stitchers.</li> </ul>
	LEARNING TASKS	The student will: a. Know about	- principles of design - consumer appeal - information dissemination.	b. Know safe proced- ures for operating equipment and hand- ling material.
	TECHNICAL AND *COMMON CONCEPTS	m 200	a. Design	* Sabety
	GENERALIZATIONS	1. Image creation is a graphic process	of translating ideas into mechan- ical visual symbols.	

BEHAVIOURAL OBJECTIVES	The student will:  a. Using a previously drawn thumbnail sketch, utilize the appropriate tools to accurately create a simple layout from dummy to mechanical form which will be clean and accurate to within one point.			
LEARNING TASKS	The student will: Know:  a. Point system of measurement - point - pica - em, en - agate	Know:	c. Simple layout techniques	<ul> <li>use of tools</li> <li>dummy layouts</li> <li>and roughs</li> <li>mechanical layouts</li> <li>outs</li> </ul>
TECHNICAL AND *COMMON CONCEPTS	2. Image Generation a. Point System b. Symbols c. Layout	* Measurement		
GENERALIZATIONS	2. Image generation is the process of reconstructing conceptual ideas of visual symbols into a workable element from which a reproducible plate can be constructed.			

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the equipment, correctly operate an electrostatic copier to produce masters which are toned to the proper degree to produce acceptable copies from the offset press.  b. Produce direct image masters which are free of fingerprints and smudges and have dark black images which will accurately produce copies on the off- set press.	The student will:  a. Given a previously produced master and a demonstration of the safe use of the offset press, correctly operate and produce a number of good copies of the master to the satisfaction of the teacher.
LEARNING TASKS	The student will:  a. Learn how to:  - make electros- tatic masters  - use the diffus- ion transfer process  - make direct image masters	<ul> <li>a. Learn how to operate the offset press.</li> <li>b. Use materials: <ul> <li>fountain solution</li> <li>ion</li> <li>inks</li> <li>papers.</li> </ul> </li> <li>c. Know safe procedures for operating press.</li> <li>d. Do press maintenance.</li> </ul>
TECHNICAL AND *COMMON CONCEPTS	3. Image Conversion a. Electrostatic b. Diffusion Transfer c. Mechanical Transfer	<ul> <li>4. Reproduction</li> <li>a. Tools - Offset</li></ul>
GENERALIZATIONS	3. Image conversion is the process of transforming a comprehensive visual element into a reproducible element which will facilitate efficient reproduction and dissemination of that information.	4. Visual dissemination of reproduction of reproduction be carried out through the use of rapid, economic, accurate, reliable production processes in order to meet needs.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given a fifty page document to finish, explore the basic finishing methods and use the most appropriate one to complete the assignment to the satisfaction of the teacher.  b. Study the effect of the depletion of resources to produce paper.  c. Discuss the effect of printed media on the public.
LEARNING TASKS	The student will:  a. Learn how to:  - collate - jog - cut - stitch - pad - fold - package
TECHNICAL AND *COMMON CONCEPTS	5. Finishing a. Methods Tmplications * Sociological Implications
GENERALIZATIONS	5. Visual information is distributed in a convenient, orderly, durable form to meet the needs of the consumer.



#### MODULE TWO

## LINE PHOTOGRAPHY

#### INTRODUCTION

and horizontal process cameras, line photography and preparation of orthochromatic film This module on Line Photography is designed to introduce the operation of the vertical to make metal masters on the platemaker. It is suggested that the module "Principles of Lithography" be taken prior to or concurrent with this module as a knowledge of simple layout techniques and offset press operation is essential.

#### I. OBJECTIVES

The objective of this module is to help students learn the fundamentals of line photography, and develop skills in making metal plate masters.

#### II. REFERENCES

Photo Offset Fundamentals. (Third Edition). Van Nostrand Reinhold, 1973. JOHN E.

KODAK. Curriculum on Line Photography.

KODAK. Slides and Tapes on Line Photography.

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-	7
c	b

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the necessary resources and tools, create in 80 minutes, five thumbnail sketches which indicate both copy and line art work to the degree of perfection specified by the teacher.	a. Given the necessary resources, tools and materials and utilizing the elements and principles of design, create in 160 minutes a clean, comprehensive layout consisting of line copy which can be reproduced on a process camera.				
LEARNING TASKS	a. Students learn how to make - thumbnail sketches - dummy layouts	<ul><li>a. Working drawings</li><li>b. Do a comprehensive</li><li>layout.</li></ul>	Know safety procedures	a. Clean, dust free atmosphere needed for line photo- graphy	<pre>b. Floors must have    rubber mats where    liquids may be    spilled</pre>	
TECHNICAL AND *COMMON CONCEPTS	l. Image Creation a. Design	2. Image Generation a. Point System b. Symbols c. Layout	* Sabety			
GENERALIZATIONS	1. Irage creation is a graphic process of translating ideas into meaningful visual symbols.	2. Image generation is the process of reconstructing conceptual ideas of visual symbols into a workable element from which a reproductive of the statement of t	can be constructed.			

BEHAVIOURAL OBJECTIVES		The student will:  a. Set up a process camera to specified data so that he can calibrate it to discover exact exposure times of line copy to develop film to a solid step #4 on a grey scale for 2 3/4 minutes at 20 Celsius.  b. Properly set a process camera to specific conditions and produce five perfectly developed line negatives to a solid step #4 on a grey scale in one hour.
LEARNING TASKS	c. Ventilation in classroom and platemaking area is essential d. Electrical outlets must be a safe distance from sinks. e. Rubber gloves and aprons are essential when handling chemicals. f. Handle chemicals with extreme caution.	The student will learn:  a. The operation of the process camera: - parts - reduction and enlargement - lighting - calibration - posterization
TECHNICAL AND *COMMON CONCEPTS		3. Image Conversion:  a. Photo Mechanic- al Reproduction.  b. Light Sensitive Materials  c. Chemistry
GENERALIZATIONS		3. Image conversion is the process of transforming a comprehensive visual element into a reproducible element which will facilitate efficient reproduction and dissemination of that information.

<sup>\*</sup> Common concepts in  $\delta \mathcal{CHL} p \mathcal{L}$ . These are concepts common to most units.

BEHAVIOURAL OBJECTIVES	c. Correctly make plates of 10 different negatives to a tolerance of .001 and expose and develop plates of these negatives to a solid step #6 on the the grey scale.	
LEARNING TASKS	<ul> <li>b. Use sight sensitive materials: <ul> <li>orthchromatic film</li> <li>P.M.T.S.</li> <li>exposure</li> <li>development</li> <li>3-m color key</li> </ul> </li> <li>c. To make chemical preparations: <ul> <li>mixtures</li> <li>safety precautions</li> </ul> </li> <li>d. To make a flat: <ul> <li>stripping</li> <li>opaquing</li> </ul> </li> <li>e. To make a plate: <ul> <li>exposure</li> <li>development</li> </ul> </li> </ul>	
TECHNICAL AND *COMMON CONCEPTS		
GENERALIZATIONS		

BEHAVIOURAL OBJECTIVES	The student will:  a. Given a correctly developed metal master and paper cut to the precise size required for the job, set all the basic systems of the press according to pretaught tolerances and operate the press in the correct sequence of events in order to run off a teacher-determined number of clean, legible copies in 30 minutes, with a registration to the original layout to 1 minute.	a. Given 50 pages of material, perform the finishing process requested to complete the assignment to the satisfaction of the customer.
LEARNING TASKS	The student learns  a. Offset operations  - feed  - impression  - ink and aqumatic  - delivery	a. To do several finishing procedures.
TECHNICAL AND *COMMON CONCEPTS	<ul><li>μ. Reproduction</li><li>a. Water &amp; grease</li><li>do not mix.</li></ul>	5. Finishing:  a. Numbering b. Collating c. Jogging d. Cutting e. Trimming f. Binding g. Padding h. Stitching i. Cerloxing j. Wire coil k. Drilling l. Folding m. Scoring n. Perforating o. Others as deemed useful
GENERALIZATIONS	<pre>4. Dissemination of    visual materials    must be done    through the use of    rapid, accurate,    economic and relia-    ble production    processes.</pre>	5. Visual information is distributed in a convenient orderly and durable form to meet the needs of the consumer.



# BLACK AND WHITE PHOTOGRAPHY

### INTRODUCTION

about different types of cameras, properties and development of light sensitive materials, and basic procedures in the operation of the enlarger. Emphasis will be placed on the This module on Black and White Photography will give students the opportunity to learn quality of the finished print.

## I. OBJECTIVES

The objectives of this module are:

- To teach the students the correct use and operation of photographic equipment and materials.
- To help students learn the fundamentals of "seeing" good design. 2
- To help students develop the art of mounting photographs for display. . ღ

## I. REFERENCES

Basic Photo Text. Prentice - Hall, 1973. Time-Life Library on Photography. Time-Life Books. Photo One: MUSE, KEN.,

KODAK. Black and White Guide.

KODAK. Pamphlets on Black and White Photography.

#### SAFETY III.

- Students must be provided with rubber gloves, tongs and rubber aprons due to the harsh qualities of photographic chemicals.
- Safety glasses are suggested to prevent chemicals being splashed in a student's
- Rubber mats should be placed around the sink areas of the darkroom to prevent slipping.
- Electrical outlets and switches must be positioned so they cannot be reached from sink areas.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the resource material, observe, arrange and compose the subject matter according to basic elements of comp- osition in order to record meaningful visual symbols on film.
LEARNING TASKS	a. The student learns the elements of photographic comp- osition: - rule of thirds - balance - rhythm - harmony - proportion - simplicity - centre of interest - depth of field - pattern - texture - pattern - texture - photo journalism - candids - still life - micro/macro - copying - industrial/comm- ercial - artistic.
TECHNICAL AND *COMMON CONCEPTS	1. Image Creation a. The Art of Seeing % Graphic Interpretation b. Images
GENERALIZATIONS	1. Image creation is a graphic process of translating ideas into meaningful visual symbols.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the instruction, correctly operate and identify different types of photographic equipment available to him.  b. Utilize a camera to record meaningful visual symbols on film.	c. Given the tools and materials, choose the most appropriate lighting film, filters and lenses to capture a good picture.			a. Practice safety precautions as taught by the teacher.	<ul> <li>a. Identify ways that chemicals can be safely discarded.</li> </ul>	
LEARNING TASKS	<ul> <li>a. The student learns:</li> <li>bypes of cameras</li> <li>photographic equipment</li> <li>camera operation.</li> </ul>	<ul><li>b. Types of lighting:</li><li>- natural</li><li>- artifical.</li></ul>	<ul><li>c. Light sensitive</li><li>materials.</li><li>d. About Lenses:</li></ul>	- properties - types		a. About water pollution.	
TECHNICAL AND *COMMON CONCEPTS	2. Image Generation a. The Tools	b. Light	c. Lenses			* Environmental Implications	
GENERALIZATIONS	2. Image generation is the process of reconstructing a conceptual ideal or visual symbol into a workable element from which a reproducible	constructed.					

GENERALIZATIONS	TECHNICAL AND *COMMON CONCEPTS	LEARNING TASKS	BEHAVIOURAL OBJECTIVES
3. Image conversion is the process of transforming a workable visual element into a reproducible element which will facilitate efficient reproduction and dissemination of visual information.	3. Image Conversion a. Chemistry * Technological Implications	<ul> <li>a. The student learns to develop film:</li> <li>- mix chemicals</li> <li>- use developing tanks</li> <li>- load film</li> <li>- procedures</li> <li>- drying</li> <li>- storing.</li> </ul>	The student will:  a. Given the necessary instruction, tools and materials, correctly develop film according to the manufacturer's specifications.  b. Through utilization of library resources, identify the advances made in image
4. Visual dissemination of reproductible elements must be carried out through the use of rapid, economic, accurate, reliable production methods in order to meet societal needs.	4. Reproduction a. Light Sensitive Materials	a. About types of photographic papers: - polycontrast - graded - bromides - resin coated - velox - paper finishes - safety lights.	conversion and probable future developments.  a. Given the necessary tools and materials, correctly expose and develop one contrast print of his/her own negative and in consultation with the teacher select and print 8"x10" enlargements of the four best prints to a quality specified by the teacher.

. W 9. U	BEHAVIOURAL OBJECTIVES	a. Study several prints and make a critical analysis of their quality.  a. Finish his/her prints by using correct washing, drying, mounting, retouching and framing procedures so that they may be effectively displayed according to directions set out by the teacher.
	LEARNING TASKS	b. To know how to use:  - the contact printer  - the enlarger.  c. Learn to develop procedures: - developing sequence - solarization.  - washing prints - drying ferro- typing mat finish R.C. papers retouching - mounting - framing
	TECHNICAL AND *COMMON CONCEPTS	Consumer Awareness 5. Finishing
	GENERALIZATIONS	5. Visual information is distributed in a convenient, orderly durable form to meet the needs of the consumer.

### MODULE FOUR

## COLOR PHOTOGRAPHY

### INTRODUCTION

This module on Color Photography will introduce the student to the principles of color photography. The study will include an investigation of the types and properties of colored films and the techniques to be used in development of colored prints in the

## I. OBJECTIVES

The objectives of this module are:

- To teach the student how to correctly use color film to produce artistic slides and
- 2. To further the student's capacity to "see" subject matter.
- To increase the student's expertise in the operation of various types of cameras and other photographic equipment. е С

## II. REFERENCES

Time-Life Library on Photography. Time-Life Books.

KODAK. Color Data Guide.

McGraw-Hall, 1974. Photography; A Practical and Creative Introduction. WOOLLEY, A. E.

Practical Photography. (Revised Edition). McKnight, 1972. McCOY, ROBERT A. SAFETY III.

They are very corrosive Extreme caution must be observed when handling color chemicals. and, if splashed in a person's eyes, could cause blindness. - Most photographic chemicals can be absorbed into the body where they may accumulate and surface as serious diseases in later life.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the necessary resource material, visually observe, arrange and compose the subject matter according to the basic elements of composition with particular emphasis on color in order to record meaningful visual symbols on film.	
LEARNING TASKS	The student learns:  a. The elements of photographic comp- osition:  - rule of thirds - balance - rhythm - harmony - proportion - simplicity - center of interest - pattern - texture - pattern - texture - portraiture - line - depth of field.  b. Categories of images: - acudids - candids - still life - micro/macro - industrial/comm- ercial artistic.	
TECHNICAL AND *COMMON CONCEPTS	1. Image Creation a. The Art of Seeing b. Images	
GENERALIZATIONS	1. Image creation is a graphic process of translating ideas into meaningful visual symbols.	

C.P.	BEHAVIOURAL OBJECTIVES	The student will:  a. Given the necessary information, correctly operate and identify different types of photographic equipment and utilize this tool to record meaningful visual symbols on color positive or negative film.
	LEARNING TASKS	The student learns:  a. Types of cameras  - operational features  - photographic equipment  - lights, flashes  - backdrops.  - natural  - artificial  - artificial  - properties of light  c. Film  - color  - negative  - positive  - positive  - positive  - types  - types
	TECHNICAL AND *COMMON CONCEPTS	<ul><li>2. Image Generation</li><li>a. The Tool</li><li>b. Light</li><li>c. Light Sensitive</li><li>Papers</li><li>d. Lenses</li></ul>
	GENERALIZATIONS	2. Image generation is the process of re-structuring a conceptual idea of visual symbols into a workable element from which a reproducible element can be constructed.

BEHAVIOURAL OBJECTIVES	The student will:	a. Given the tools and materials, perform all operations necessary to develop the various types of color film to tolerances specified by the manufacturer.		b. Study the inventions that have led to the current state of the art.
LEARNING TASKS	The student learns e. Filters - types - properties	a. To develop color film: - mixing chemicals - developing tanks - loading film - developing slides - developing color negatives - drying - storing.	a. About the units common to film work:	a. To identify advantages and disadvantages of film technology as it relates to:
TECHNICAL AND *COMMON CONCEPTS		3. Image Conversion a. Chemistry b. Tools	* Measurement	* Technological Implications
GENERALIZATIONS		3. Image conversion is the process of transforming a workable visual element into a reproducible element which will facilitate efficient reproduction and dissemination of visual information.		•

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the information, tools and materials, analyze, expose and develop a color contact print. Consult teacher and correctly print four 8"x10" enlargements of a good negative to natural looking colors, with pure whites, flesh tones and blacks.			
LEARNING TASKS	The student learns:  a. About photographic  papers:  ekta color  agfacolor  unicolor  unicolor  bessler  composition  finishes  safelights	<ul><li>b. About the contact printer.</li><li>c. About the enlarger:</li></ul>	- exposure - filter drawer - color head - filtration - dodging - vynetting - spotting - spetial effects	<ul> <li>d. Developing procedures:</li> <li>- mixing chemicals</li> <li>- adjusting temperature</li> <li>- developing sequence</li> <li>- solarization.</li> </ul>
TECHNICAL AND *COMMON CONCEPTS	4. Reproduction a. Light sensitive Materials	b. Tools		c. Chemistry
GENERALIZATIONS	. Visual disseminat- ion			

TECHNICAL AND *COMMON CONCEPTS	LEARNING TASKS	BEHAVIOURAL OBJECTIVES
Finishing a. Procedures	The student learns:  - drying color prints - retouching - using color on black and white - mounting - framing - titling slides - sound synchroniz- ation of slides - presentation - presentation	The student will:  a. Given the information, produce a slidetape production of at least 15 minutes duration, with titling and commentary synchronized to the slides to the satisfaction of the teacher.  b. Given the information for development, present, in color, a photographic essay which conveys a central theme to the degree of expertise requested by the teacher.
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### MODULE FIVE

## SCREENED PHOTOGRAPHY

### INTRODUCTION

This module on Screened Photography is designed to further a student's knowledge of process The module on Line Photography should precede camera operation, stripping and platemaking.

## I. OBJECTIVES

The objectives of this module are to help students learn:

- The fundamentals of densitometry in order to produce screened photographs.
- 2. How to compute exposure times.
- 3. The principles of color separation.
- H. Advanced flat preparation.

## II. REFERENCES

(Third Edition). Van Nostrand Reinhold, 1973. Photo Off-set Fundamentals. COGOLI, JOHN E.

KODAK. Curriculum on Halftone Photography.

KODAK. Pamphlet on Tri-mask Color Correction.

### III. SAFETY

- A clean, dust free atmosphere is essential for excellent screened negatives as well as for your health. -
- 2. Floors under sink areas must have rubber mats.
- Adequate ventilation in both darkroom and platemaking areas is a necessity. . რ
- Students must be protected from chemical contamination and splashes with rubber gloves, tongs, aprons and safety glasses. <u>+</u>

Caution: The chemicals used in the process room can be absorbed into the body where they can be stored and accumulate for years, surfacing in later years as skin disorders and metal poisoning. Avoid looking directly at carbon arcs as the intense light can cause permanent eye damage.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the tools resources and materials and utilizing the elements and principles of design, create five thumbnail sketches or a dummy of a page for the school newspaper incorporating continuous tone and line elements, in one period of 80 minutes.
LEARNING TASKS	The student learns:  a. To:  - review elements and principals of design - do layouts which include photo- graphs or screened effects and textures color overlays - screened tints - blocks for photo- graphs - art work with washer - color photographs.  b. To do thumbnail sketches.  c. To do a dummy or rough.
TECHNICAL AND *COMMON CONCEPTS	<pre>1. Image Creation a. Design ation ' '</pre>
GENERALIZATIONS	1. Image creation is a graphic process of translating ideas into meangingful visual symbols.

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BEHAVIOURAL OBJECTIVES	<ul> <li>b. Given instruction, calculate densitometry readings of good black and white continuous tone copy and correctly compute both basic and flash exposure times from the graphic arts computer.</li> <li>c. Given exposure times of a pre-selected photograph, expose and develop a piece of orthochromatic film to produce a half-tone with a highlight dot of 90-95% and a shadow dot of 5-10%.</li> </ul>
LEARNING TASKS	d. To understand densitometry: - reflection read- ings - transmission readings - filtration for color separation readings - filtration separations for use contact screens: - for duotones - for duotones - for duotones - for color separations.  f. To work with light sensitive materials: - orthochromatic - panchromatic - panchromatic - panchromatic - ations - development.
TECHNICAL AND *COMMON CONCEPTS	* Sabety
GENERALIZATIONS	

BEHAVIOURAL OBJECTIVES		a. Given instruction, do the following in 80 minutes: - set up and operate the process camera - develop a piece of screened, exposed orthochromatic film of a pre-calibrated grey scale - calibrate the process camera and the exposure computer.  b. Given instruction, calculate densitometry readings of good black and white continuous tone copy and correctly compute both basic and flash exposure times from the graphic arts computer.
LEARNING TASKS	To make ing draw To do ty ition. To do a sive lay	a. To operate the process camera b. The functions of: - parts - lighting - scales - calibration of halftone - filtration for color separation.
TECHNICAL AND *COMMON CONCEPTS	2. Image Generation a. Point System b. Metric System c. Symbols d. Layout * Measurement	
GENERALIZATIONS	2. Image generation is the process of reconstructing conceptual ideas of visual symbols into a workable element from which a reproducible element can be constructed.	is the process of transforming a comprehensive visual element into a reproducible element will facilitate reproduction and dissemination of that information.

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BEHAVIOURAL OBJECTIVES	c. Given exposure times of a pre-selected photograph, expose and develop a piece of orthochromatic film to produce a halftone with a highlight dot of 90 - 95% and a shadow dot of 5 - 10%.
LEARNING TASKS	c. To understand densitometry: - reflection read- ings - transmission readings - filtration for color separation readings - exposure calcul- ations for halftones - for duotones - for duotones - for duotones - for work with Light Sensitive materials: - orthochromatic - panchromatic - alm color key - exposure - development.
TECHNICAL AND *COMMON CONCEPTS	* Sabety
GENERALIZATIONS	

BEHAVIOURAL OBJECTIVES			d. Discuss the environmental concerns related to dumping chemicals into the sewer.	e. Discuss the effect of new inventions on the standard of living.	f. Given adequate inst	correct exposure times of a and white photograph and the	and develop a set of good duotone negatives.	<pre>g. Given adequate instruction, orally    explain the process of separating    a color photograph or slide into    its primary colors.</pre>	<ul><li>h. Prepare flats with registration within</li><li>.01 mm of both line and screened</li><li>negatives.</li></ul>	i. Make metal masters of prepared flats with registration to within .01 mm and developed to a solid step #6 on a grey scale.	
LEARNING TASKS	f. Prepare chemical preparations:	<pre>- mixtures - safety precaut- ions.</pre>			g. To produce halftones	h. To produce duotones.	i. To produce a series of color separat- ion negatives.	)	j. To do stripping and opaquing.		
TECHNICAL AND *COMMON CONCEPTS	44		* Environmental Concerns.	* Technological Implications	e. Processing	,14			f. Flat Preparation		
GENERALIZATIONS											

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the tools and materials, produce a number of copies acceptable to the teacher.  a. Given 50 pages to finish for a specific	purpose as defined by the teacher, select the appropriate finishing method and complete the assignment to the satisfaction of the teacher.
LEARNING TASKS	Learns: Le offset gister rrect inks habits.	suitable to the particular product.
TECHNICAL AND *COMMON CONCEPTS	4. Reproduction Water and grease do not mix.  5. Finishing methods	a. Numbering b. Collating c. Jogging d. Cutting e. Trimming f. Binding g. Padding h. Stitching i. Cerloxing j. Wire coil k. Drilling l. Folding
GENERALIZATIONS	4. Dissemination of visual reproducible elements must be carried out through the use of rapid, economic, accurate and reliable production processes.  5. Visual information	a convenient, orderly durable form to meet the needs of the con- sumer.

BEHAVIOURAL OBJECTIVES		
LEARNING TASKS		a graphics product.
TECHNICAL AND *COMMON CONCEPTS	m. Scoring n. Perforating o. Packaging p. Boxing q. Preserving r. Laminating s. Spraying t. Embossing	6. Consumer Awareness.
GENERALIZATIONS		



## LAYOUT AND DESIGN

### INTRODUCTION

layout and commercial art techniques. Primary emphasis will be on the planning and This module on Layout and Design will enhance the student's knowledge and skill construction of various layouts using a variety of tools and materials.

### OBJECTIVES

The objectives of this module are to:

- Help the students learn how to prepare various types of layouts, incorporating the principles of good design.
- Develop skills in utilizing tools and materials effectively. 2
- Provide the students with adequate knowledge so that he/she is able to select the most economical method of image transfer for a particular layout on the offset . ღ

## I. REFERENCES

Collier Macmillan, 1969. Advertising Graphics. BOCKUS, H. WILLIAM, JR.

MAURELLO, S. RALPH. Commercial Art Techniques. Tudor.

### SAFETY

- Chemicals must only be used in areas with adequate ventilation. ä
- Students must be provided with protective clothing and rubber gloves and tongs when working with chemicals. 2.

BEHAVIOURAL OBJECTIVES	The student will:  a. Create spontaneously imaginative free forms and composition involving nonobjective and digestive material in a variety of techniques and media without preliminary sketching.  b. Draw accurately in line the four basic forms; cone, cube, cylinder and sphere.  c. Draw accurately in tone the four basic forms in a way that describes the volume of these forms, his/her understanding of the medium used and the principles of light and shadow.  d. Given various stimuli, interpret a variety of ideas or concepts in terms of design or pictorial presentation.  e. Create designs using one or more design elements to demonstrate an understanding of these elements.
LEARNING TASKS	Students will know:  a. Methods used in basic drawing:  - experimental - constructive - expressive.  b. Drawing composition and design: - elements of de- sign - line - direction - shape - size - value - texture - color.  c. Principles of de- sign: - rhythm - harmony - proportion - rule of thirds.
TECHNICAL AND *COMMON CONCEPTS	1. Image Creation  * Graphic Interpretation  a. Commercial  Art Techniques.
GENERALIZATIONS	1. Image creation is a graphic process of translating ideas into meaningful visual symbols

BEHAVIOURAL OBJECTIVES	f. Utilize a number of the elements of design to create an aesthetically sound composition.  g. Given the information, paint a value scale and a color wheel consisting of primary, secondary and tertiary hues and various chromas of these.  h. Letter accurately a basic gothic alphabet with a "B" style speedball pen. Do the same with a "C" style pen, using standards set out in a lettering guide.  i. Given a demonstration of tool use, correctly use them in the layout area.
LEARNING TASKS	d. Color theory:  - value scale - colorwheel.  e. Psychological effects of color on a consumer.  f. Use of symbols: - lettering - type styles and sizes - proof reading.  g. Identity of tools: - drawing instrum- ents - ruling pens - ruling pens - ruling knives - ruling knives - rauguare - line guage - air brush - pens
TECHNICAL AND *COMMON CONCEPTS	* Technological Implications
GENERALIZATIONS	

BEHAVIOURAL OBJECTIVES	j. Given a demonstration, correctly use art and printing materials.	
LEARNING TASKS	- pencils, reproducing and non- reproducing - waxers - composing machine - scissors - dusting brushes dusting brushes dusting brushes adhesive and photographic headings - adhesive and photographic headings - porder tapes - paints - paints - border tapes - paints - nuks and washes - paints - nuks and washes - paints - nuks and washes - paints - show card board show card board.	
TECHNICAL AND *COMMON CONCEPTS		
GENERALIZATIONS		

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BEHAVIOURAL OBJECTIVES	k. Given information or a demonstration on illustration, draw five simple sketches which convey a specified theme to standards acceptable to the teacher.  1. Given a demonstration of the five basic layout rules and a review of the principles of good design, create five simple visual ideas for a single advertisement in the form of thumbnail sketches.  m. Given the tools and materials, measure five specified distances to 100% accuracy on a specified scale.	
LEARNING TASKS	<ul> <li>i. How to plan a layout: <ul> <li>the five Basic</li> <li>Layout styles</li> <li>features of the layout</li> <li>attention</li> <li>interest</li> <li>desire</li> <li>action</li> </ul> </li> <li>j. Types of layout and where appropriate for: <ul> <li>ads, newspaper</li> <li>package design</li> <li>customer jobs</li> <li>corporate symbols</li> </ul> </li> </ul>	k. The ethics of advertising:
TECHNICAL AND *COMMON CONCEPTS	* Graphic Interpretation	* Societal Implications
GENERALIZATIONS		

BEHAVIOURAL OBJECTIVES	The student will:  a. Utilizing his best thumbnail sketch, make a comprehensive layout incorp- orating working drawings and/or photo- graphs and type composition with all type, borders and illustrations straight and within one point measurement of pre-calculated sizes.
LEARNING TASKS	- code of ethics - advertising psychology - copyright.  1. The printer's system of measure- ment: - pica - em, en - agate agate.
TECHNICAL AND *COMMON CONCEPTS	* Measurement 2. Image Generation a. The Layout. * Measurement
GENERALIZATIONS	2. Image generation is the process of reconstructing conceptual ideas of visual symbols into a workable element from which a reproducible element can be constructed.

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L. & D.	BEHAVIOURAL OBJECTIVES	The student will:  a. Given a camera-ready comprehensive layout, reproduce in 80 minutes its image in plate form to a tolerance of .001 of the size specified by the teacher.  Given instruction and a paper or metal master, correctly operate and produce a determined number of good copies of the master to a standard of quality acceptable to the teacher.
	LEARNING TASKS	The student should know:  a. How eletro-static masters are pre- pared.  b. The theory of the diffusion transfer process.  c. The theory of photo mechanical reprod- uction.  a. How to use the off- set press safely.
	TECHNICAL AND *COMMON CONCEPTS	3. Image Conversion  a. Electrostatic  b. Diffusion Trans- fer  c. Photo Mechanical  a. Equipment  b. Materials  c. Safety.
	GENERALIZATIONS	is the process of transforming a comprehensive visual element into a reproducible element which will facilitate efficient reproduction and dissemination of that information.  w. Visual dissemination of that information of reproduction ation.  w. Visual dissemination of that information of the information of the information of the information of reproduction be carried out through the use of rapid, economic, accurate and reliable production processes in order to meet societal demands.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given a teacher-determined number of pages, select the method most suited to the project and bind them to a standard of quality acceptable to the teacher.
LEARNING TASKS	a. Methods of finish-ing.
TECHNICAL AND *COMMON CONCEPTS	5. Finishing.
GENERALIZATIONS	5. Visual information is distributed in a convenient order-ly durable form to meet the needs of the consumer.



#### MODULE SEVEN

# OFFSET PRINTING PRODUCTION

#### INTRODUCTION

simple systems analysis, establishing time factors and deadlines for each step. Prime factors or evaluation are quality control, deadlines, wastage and consumer acceptance. This module is designed to introduce students to the processes involved in production Students plan production in terms of a of materials by means of offset printing.

The modules, Principles of Lithography and Line Photography, are prerequisites to this module. N.B.

### ORIECTIVES

- To introduce the student to the complexities of a production line.
- To introduce the student to the docket system of orderly production and to the cost factors involved in production. 2
- To instill in the student a feeling for craftsmanship and pride in the finished product. . ღ

# II. REFERENCES

(Third Edition). Van Nostrand Reinhold, 1973. (Second Edition). Prentice - Hall, 1969. McKnight, 1974. World of Communications. Press Time. DEAN and STEVEN A. BACHMEYER. Photo Off-set Fundamentals. ADAMS, JULIAN and KENNETH STRATTAN. COGOLI, JOHN E. HAULNSTEIN, A.

#### III. SAFETY

must be aware of the possible hazards which may occur due to the imposition of strict deadlines. There is a tendency for students to rush and become careless, thereby As well as safety procedures stressed in previous units, the student and instructor causing needless accidents. Good planning and close supervision can avoid this.

The student will be able to:  Write two 500-word articles suitable for publication in a chosen assignment, using good English and good form according to the type of article and having no more than two spelling errors.	a. Chart a systems analysis of the offset process to establish the most efficient means of completing the chosen assignment, indicating the critical path.	
The student will:  Learn about:  - editorials - news writing - english for printers (spelling, hyphenation) - how to "see" - dummies.	Learn how to: Set up a systems analysis chart, indicating the crit- ical path.  Establish a docket system. Organize work stations. Assign titles and jobs. Establish deadlines. Work out cost factors.	
1. Image Creation a. a. Design b. Creative and News Writing.	2. Production Techniques  a. Systems Analysis  b. Critical Path  c. Docket System  d. Hierarchy of  Management  e. Quality Control  f.	
l. Image creation is a graphic process of translating ideas into meaningful visual sybmols.	2. A meaningful and efficient system must be established for efficient use of personnel and machinery and for distribution of goods.	

BEHAVIOURAL OBJECTIVES

LEARNING TASKS

TECHNICAL AND \*COMMON CONCEPTS

GENERALIZATIONS

V.F.F.	BEHAVIOURAL OBJECTIVES	The student will be able to:  a. Lay out pages in the instructed form, according to the type of assignment; incorporating the elements and principles of design and the correct use of tools and materials to the satisfaction of the instructor. The student will be evaluated in terms of deadlines, craftsmanship and personal growth factors.  a. Make good line shots and halftones and prepare flats in order to make good metal plates, developed to a solid #6 on the grey scale and with registration to within .01 mm.  b. Produce excellent photographs, free of spots, stains and dust in the time allotted by and to the satisfaction of the instructor.
	LEARNING TASKS	The student will:  a. Learn one of the following layouts:  - newspaper - magazine - a section of a yearbook - booklet - process camera operation, line and halftone - flat preparation (stripping, opaquing) - platemaking - platemaking
	TECHNICAL AND *COMMON CONCEPTS	3. Image Generation a. Layout b. Symbols c. Point System d. Composition a. Photography b. Photo Mechan- ical Reproduct- ion c. Line Photography d. Halftone Photo- graphy e. Flat Preparation f. Image Transfer f. Image Transfer
	GENERALIZATIONS	3. Image generation is the process of reconstructing conceptual ideas of visual symbols into a workable element from which a reproducible element can be constructed.  4. Image conversion is the process of transforming a comprehensive visual element into a reproducible element which will facilitate efficient reproduction and dissemination of that information.

#### MODULE EIGHT

# MECHANICAL DRAFTING

#### INTRODUCTION

This module in drafting is designed to introduce the basic drawing concepts. Students will learn to draw objects using the various projection methods. It is important that students learn the correct use of the instruments.

# I. OBJECTIVES

- . To provide a general introduction to the drafting field.
- Acquaint students with basic drafting tools, materials and procedures. 2.
- Develop an appreciation for the precise nature of communicating by the use of technical drawing.

# II. REFERENCES

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3rd ed.
McGraw.
FUNDAMENTALS.
DRAFTING
Jensen & Mason.

5th ed.

Mecmillan. 1967.

TECHNICAL DRAWING.

Giesecke, Frederick et al.

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.0.5	BEHAVIOURAL OBJECTIVES	The student will:  a. Determine why this language is necessary in modern productive society and who uses it.  b. Practice freehand lettering and freehand sketching.  a. Given a basic set of drawing instruments identify, clean and adjust equipment.  b. Given a basic set of drawing instruments, perform the following tasks:  -draw horizontal lines using a T square and triangles  -draw verticle lines using a T square and triangles  -draw parallel lines using a combination of trianles, T square and triangles  -draw arcs and circles using compasses.
	LEARNING TASKS	The student learns  a. the purpose of     drafting, lettering     and symbols.  b. to use a pencil for     freehand lettering     and sketching.  a. to identify, adjust,     clean and take care of     basic drafting     equipment.  b. to use drafting tools     to draw simple geo-     metric shapes     employing  -horizontal lines -vertical lines -vertical lines -arcs -circles -circles
	TECHNICAL AND *COMMON CONCEPTS	1. Image Creation  a. Drawing freehand -lines -letters -symbols  a. Identification and care of drafting instruments.  b. Use of instruments b
	GENERALIZATIONS	Drafting is a means of communicating ideas precisely and accurately using a symbolic language.  A knowledge of the use and handling of drafting equipment is basic to the writing of the drafting language.

BEHAVIOURAL OBJECTIVES	The student will:  c. identify and list the following use of the drafting media:  -drafting paper, etc.)  -tracing paper, etc.)  -tracing paper  -tracing lines  -tracing film  d. practice laying out objects to scale.  6. describe physical conditions represented by lines on drawings. (i.e. edge view of a plane, intersection of planes, reversal element of a circle).  f. describe and correctly use object lines, hidden lines, centre lines as given in the C.S.A. Mechanical Engineering Drawing Standards.  g. demonstrate understanding of line standards by producing a simple one-view drawing upon which all lines are uniformly dense (black) and where line thickness is in accordance with generally accepted standards.
LEARNING TASKS	The student learns  c. to identify various drafting media. scales. e. draw uniform, standarized lines.
TECHNICAL AND *COMMON CONCEPTS	<ul> <li>a. Drawing Media</li> <li>b. Line language</li> <li>e. Line standards</li> <li>g. Line standards</li> <li>h. Line language</li> <li>e. Line standards</li> <li>form density</li> <li>form den</li></ul>
GENERALIZATIONS	3. Knowledge of shape description is basic to reading and writing the language of drafting

MMON LEARNING TASKS BEHAVIOURAL OBJECTIVES	The student learns how The student will:  to  h. Given pencil and paper, sketch horizontal,  f. sketch lines as used vertical, inclined lines, and in drafting circles, thick and thin lines.	The student will learn i. about:  g. various systems of object representation, j. classify drawings into appropriate categories k.	h. principles of ortho-  . Produce orthographic multiview drawings graphic projection and/or sketches from models or objects. including C.S.A.layout of views.	i. the principles of m. Given an orthographic multiview drawing, isometric drawing or sketch.	ing convert it into an oblique drawing, convert it into an oblique drawing (Cabinet and Cavalier)	notes Given suitable equipment and material, freehand letter in upper case, single stroke gothic letters, a minimum of two $8\frac{1}{2}$ " x   " lettering sheets.	a. search out occupatio- a. Use the C.C.D.O. to prepare a report on one occupation of personal interest.
TECHNICAL AND *COMMON CONCEPTS				iii) Isometric i. th Drawing is	iv) Oblique Drawing	Concise legible notes are an essential feature of technical drawings.	
GENERALIZATIONS							

#### MODULE NINE

# TOPOGRAPHICAL DRAFTING

#### INTRODUCTION

This module introduces students to the elements of topographical drawing.

### I. OBJECTIVE

will enable students to develop basic knowledge, understanding and appreciation The objective of this module is to provide opportunities and experiences that of topographical drafting processes.

# II. REFERENCES

ELEMENTS OF TOPOGRAPHIC DRAWING. McGraw-Hill, 1943. 2nd ed. Sloane, R. C. & Montz, J. M.

			T.D.,
GENERALIZATIONS	TECHNICAL AND *COMMON CONCEPTS	LEARNING TASKS	BEHAVIOURAL OBJECTIVES
l. Data gathering techniques are important to pre- paring accurate maps	l. Data gathering. a. Surveying	The student will learn:  a. how to read maps and identify features.  b. about the surveyor's tools:  -transit -steel tape -range pole -level rod.	The student will:  a. given a map and instructions, list the features shown.  b. given a transit, range pole and level rod:  i. set up a transit  ii. give angular readings from the horizonta  iii. give horizontal readings between points on the ground.  iv. find the elevation of a series of points in reference to a bench mark.
2. Modern society depends on accurate interpretation and translation of geographic data into permanent scaled symbolic records of the features.	<ul><li>2. Interpretation of data.</li><li>a. Field notes.</li><li>b. Photogrammetry.</li></ul>	<ul><li>a. how to record survey data.</li><li>b. how to read air photos.</li></ul>	<ul> <li>b. given complete survey field notes prepared by teacher, make a scale drawing of the survey following the notes.</li> <li>b. given air photos and transparent film, use the photos to transfer topographical information to a map grid of the same area.</li> </ul>
			.0.1

BEHAVIOURAL OBJECTIVES	The student will:  a. given the proper data and equipment, produce a simple map by following these guidelines:  l. pencil a grid 2. pencil topographic features 3. pencil or ink all lettering 4. pencil or ink physical and cultural features 5. pencil or ink grid lines.	a. use the Canadian Classification and Dictionary of Occupations to report on one occupation of personal interest.
LEARNING TASKS	The student will learn:  a. to identify common map symbols.  b. about: -line shading -hachures -contour lines -layer tinting -the universal Transverse Mercator Method of projection	a. how to search out information on careers in drafting.
TECHNICAL AND *COMMON CONCEPTS	3. Image Generation.	4. Occupation.
GENERALIZATIONS	3. Knowledge of shape description is basic to reading and writing the language of drafting.	4. A productive society must prepare its population to make realistic vocational choices.



# ARCHITECTURAL DRAFTING

#### INTRODUCTION

This module introduces students to the elements of architectural drawing.

## 1. OBJECTIVE

will enable students to develop basic knowledge, understanding and appreciation The objective of this module is to provide opportunities and experiences that of architectural drafting processes and materials.

# II. REFERENCES

	. French, T. E. and Vierck, C. J.	MANUAL OF ENGINEERING DRAWING FOR STUDENTS AND DRAFTSMAN. MCGraw-Hill. 1972.	DRAWING FOR STUDENTS McGraw-Hill. 1972. loth ed.	d
2.	Gieseke, F. E. et. al.	TECHNICAL DRAWING.	Collier-McMillan. 1967. 5th ed	th ed
~	Hepler, D.E. & Wallach, P.I.	ARCHITECTURE DRAFTING	ARCHITECTURE DRAFTING AND DESIGN. McGraw-Hill. 1971.	971.
4.	Jensen, C. H.	ENGINEERING DRAWING AN	ENGINEERING DRAWING AND DESIGN. McGraw-Hill. 1968.	968.

BEHAVIOURAL OBJECTIVES	The student will:  a. given the problem of communicating technical information about a building, select the most suitable type of drawing and draw the views conforming to standard drafting practice.  b. do some freehand sketches of furniture in cabinet drawing.  c. given a floor plan of a house and the elevation, draw a sectional view.  d. dimension a simple plan.  a. given a sketch of a building, correctly draw the necessary views required and completely dimension the drawing following the rules of selection, placement and drawing of dimensions, as well as including necessary notes, etc.	
LEARNING TASKS	The student will learn:  a. how to draw objects best represented by i. Orthographic projection: -multiview -axonometric (isometric) ii. Oblique drawing -cabinet -cavalier cavalier iii. Sectional Drawing.  a. how to draw and dimension objects including notes, shop directions, shop directions, specifications, etc.	
TECHNICAL AND *COMMON CONCEPTS	1. Image Creation.  * Graphic Interpretation.  2. Image Generation.	
GENERALIZATIONS	Image creation is a graphic process of translating ideas into meaningful visual symbols.  Image generation is the process of reconstructing conceptical ideas of visual symbols into a workable element from which a reproducible element can be constructed.	

BEHAVIOURAL OBJECTIVES	The student will:  a. complete a working drawing which is reproducible.  a. use CCOD to identify careers in architectural drawing and list out the educational requirements.	
LEARNING TASKS	The student will learn:	
TECHNICAL AND *COMMON CONCEPTS	3. Image Conversion.	
GENERALIZATIONS	3. Image conversion is the process of transforming a comprehensive visual element into a reproducible element which will facilitate efficient reproduction and dissemination.  4. Society must provide students with experience upon which to be a process of the contraction of the contraction of the contraction.	career selection.



#### MODULE ELEVEN

# RELIEF PRINTING

#### INTRODUCTION

process of making rubber stamps. There is no attempt in setting up this course to simulate the state of the art in industry or in a vocational graphic arts is theoretical. Class assignments are limited to such projects as hand-setting including measurement, symbols, tools and materials. Because relief printing equipment is very costly, much of the introduction to equipment and processes This module is designed to introduce the basic principles of relief printing, type, operation of small platen presses and sign presses and the flexography

#### . OBJECTIVES

To give the student a basic understanding of the relief printing process as it compares to other forms of printing.

# II. REFERENCES

POLK, RALPH W. Basic Printing.

### III. SAFETY

- Do not wear loose clothing.
- Extreme caution and concentration is required when operating the older type of platen presses.
  - Do not permanently remove guards on moving parts on any equipment in the lab.
    - Asbestos gloves must be worn when operating the rubber stamp press.
- Never put your hands under the blade of a paper cutter or the ejector of a power stapler for any reason.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the necessary tools and resources, create five simple visual ideas into the form of thumbnail sketches which are suitable for construction by the relief printing method and are acceptable to the teacher. Evaluation should be in terms of craftsmanship, originality.  and initiative.	a. Given the necessary information and appropriate equipment, construct three jobs either with hand-set or hot metal type, with a maximum of one error per assignment.
LEARNING TASKS	The student learns about:  a. Lines guage - point system.  b. Metric conversion.  c. Type  - features styles.  d. Spacing materials and furniture.	The student will learn about:  a. California Job Case (Optional. Only to be taught if more modern means is not available.)  - Ludlow - Linotype - photo composition - strike on equip- ment - justification - reading type - large type, wooden and metal - locking up a form
TECHNICAL AND *COMMON CONCEPTS	<ul> <li>i. Image Creation</li> <li>a. Printer's System</li> <li>of Measurement</li> <li>b. Metric System</li> <li>c. English for</li> <li>d. Symbols</li> </ul>	2. Image Generation a. Composition and Make-Up b. Layout Techniq- ues - Hot and Cold Metal - Strike On - Paste-Up for Conversion to Photo-Engrav- ing.
GENERALIZATIONS	1. Image creation is a graphic process of translating ideas into meaningful visual symbols.	2. Image generation is the process of reconstructing conceptual ideas of visual symbols into a workable element from which a reproducible element can be constructed.

BEHAVIOURAL OBJECTIVES	The student will be able to:  a. Given the necessary information, correctly make two rubber stamps and two etched metal plates with no more than 1 mm error in mold thickness or depth of etch.	
LEARNING TASKS	a. Advances made by industry.  a. The effect of printed media.  a. Rubber stamp press  b. Making a mold  c. Process camera  d. Etching process.	
TECHNICAL AND *COMMON CONCEPTS	* Technological Aspects  * Societal Implications a. Conversion Processes - Flexography - Photo Engrav- ing ing this matular outline.	
GENERALIZATIONS	3. Image conversion is the process of transforming a comprehensive visual element into a reproducible element which will facilitate efficient reproduction and dissemination of that information	

BEHAVIOURAL OBJECTIVES	The student will be able to:  a. Given the necessary introduction and a demonstration of safety procedures, correctly operate all presses in a lab and produce fifty printed copies and three rubber stamps, to the satisfaction of the instructor.	The student will be able to:  a. Given fifty pages to finish for the teacher, select and use the most appropriate finishing method to complete this assignment to the satisfaction of the teacher. Evaluation should be in terms of craftsmanship and personal growth.
LEARNING TASKS	The student will learn about:  a. Platen Press b. Flatbed presses (sign press). c. Rubber stamp press (molding the stamp). d. Inks e. Papers f. Press clean-up	The student will learn about:  a. Finishing methods  b. Suiting the finishing method to the job.
TECHNICAL AND *COMMON CONCEPTS	4. Reproduction - Press Operation	5. Finishing - Numbering - Collating - Jogging - Cutting - Trimming - Book binding
GENERALIZATIONS	4. Visual dissemination of reproducible elements must be carried out through the use of rapid, economical, accurate and reliable production processes in order to meet societal needs.	5. Visual information is distributed in a convenient, orderly, durable form to meet the needs of the consumer.

V.C. 11 - 6 R.P.	BEHAVIOURAL OBJECTIVES		
	LEARNING TASKS		a. Demand for quality and fair pricing.
NTING	TECHNICAL AND *COMMON CONCEPTS	- Padding - Stitching - Cerloxing - Wire Coil - Drilling - Folding - Scoring - Packaging - Wrapping - Wrapping - Boxing - Preserving - Laminating - Spraying - Spraying - Smossing	* Consumer Awareness
TOPIC RELIEF PRINTING	GENERALIZATIONS		

### MODULE TWELVE

# PRINTMAKING TECHNIQUES

#### INTRODUCTION

This module is designed to introduce the student to the printmaking process, including knowledge of both basic and line photography is essential before entering this unit. both hand cut and photographic methods, and to the construction of equipment.

### I. OBJECTIVES

The objectives of this course are:

- 1. To teach the student various silkscreen methods.
- To expand the student's knowledge about the wide use of silkscreen printing in industry.

# II. REFERENCES

Silkscreen Printing. Van Nostrand Reinhold, 1957. EISENBERG and KAFKA.

SHERWIN-WILLIAMS LTD. (Free materials and literature is available).

#### TTT SAFETY

Some silkscreen processes use highly combustible and corrosive chemicals which will therefore recommended that only the new water and bleach soluble materials be used cause severe burns as well as damage to the lungs and mental faculties. in the school. These are very safe and do the same quality of job. Silkscreen areas must be well ventilated. Rubber gloves and a plastic apron are an absolute necessity when working with varsol-soluble inks and when cleaning photoemulsion from screens with chlorine bleach.

# IV. CAREER INFORMATION

private businesses. Silkscreening is used in a large number of businesses to produce signs and display material to label bottles and cans, to dye patterned materials, and Career opportunities exist in textile plants, sign companies, department stores and to pattern wall paper, T-shirt designs, posters and large signs. It is also well established as a fine arts medium.

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the necessary tools and materials, create five thumbnail sketches of designs suitable for silkscreen production.  broduce from his best thumbnail sketch either a working drawing for a hand cut stencil or a comprehensive layout for a photo-silkscreen, to the degree of perfection specified by the instructor.
LEARNING TASKS	The student will learn about:  a. Elements and principles of design  b. Planning a project  - thumbnail sketches  - art work  a. Working drawings  for hand cut stencils  cils  c. Comprehensive  layouts for photosilkscreens  c. T-shirt designs  d. Posters  e. Abstract art.
TECHNICAL AND *COMMON CONCEPTS	<ol> <li>Image Creation</li> <li>a. Design</li> <li>draphic Interpretation</li> <li>Image Generation</li> <li>a. Layout</li> </ol>
GENERALIZATIONS	1. Image creation is a graphic process of translating ideas into meaningful visual symbols.  2. Image generation is the process of reconstructing conceptual ideas of visual symbols into a workable element from which a reproducible element can be constructed.

PRINTMAKING TECHNIQUES

TOPIC

BEHAVIOURAL OBJECTIVES	The student will:  a. Given the necessary instruction, tools and materials, make a good stencil by a prescribed method, to the satisfaction of the instructor.	
LEARNING TASKS	The student will learn about:  a. Paper stencils b. Lacquer stencils (water soluble) c. Photo emulsion (chlorine bleach soluble) d. Tusche and glue methods camera and enlarger f. Copying with 35 mm camera and enlarge- ing on orthochrom- atic film on the enlarger g. Operation of the platemaker.	
TECHNICAL AND *COMMON CONCEPTS	<ul> <li>3. Image Conversion</li> <li>a. Stencils</li> <li>b. Photo-Mechanical</li> <li>Conversion</li> <li>c. Image Transfer</li> <li>uctory section of</li> <li>this module.</li> </ul>	
GENERALIZATIONS	3. Image conversion is the process of transforming a comprehensive visual element into a reproducible element which will facilitate efficient reproduction and dissemination of that information.	

BEHAVIOURAL OBJECTIVES	The student will be able to  a. Correctly set up and operate silkscreen equipment.  b. Produce fifty good copies for a poster or ten designs on T-shirts within one class period to the satisfaction of the teacher.
LEARNING TASKS	The student will learn about:  a. Making a frame b. Stretching a silk c. Coating a silk d. Adhering a stencil- hand-photographic e. Blocking f. Making colors g. Registration h. Papers i. Printing shirts j. Drying.
TECHNICAL AND *COMMON CONCEPTS	4. Reproduction a. Tools
GENERALIZATIONS	<pre>w. Visual dissemin- ation of reprod- ucible elements must be carried out through the use of rapid, economic, accurate, reliable product- ion processes in order to meet societal needs.</pre>

P.T.	BEHAVIOURAL OBJECTIVES	The student will be able to:  a. Clean his area and equipment.  b. Finish his product in a manner acceptable to both the teacher and the consumer.
	LEARNING TASKS	The student will learn about:  a. Removing a stencil b. Cleaning a silk and work area d. Mounting e. Fixing dyes f. Packaging.  . Demand for products, quality.
	TECHNICAL AND *COMMON CONCEPTS	5. Finishing a. Finishing Producers  * Consumer Awareness
	GENERALIZATIONS	5. Visual information is distributed in a convenient, orderly, durable form to meet the needs of the consumer.

#### GENERAL . Ц

# Research Module

The purpose of the Research Module is to allow individual students to engage in an in-depth study of a problem related to any of the career fields.

The time period is 25 hours and qualifies as a regular module.

The student should prepare a proposal of his research The module provides for individualizing the program to allow for special and have it approved by the teacher. The proposal should contain: interests of students.

- A statement of the problem.
- followed in the research of the The procedure to be problem. a) b)
- A list of the materials and lab facilities to be used. (c)
  - A time line of activities.

#### Developmental Module 2

The purpose of the Developmental Module is to provide a 25-hour block of time for the teacher to try out new content with his class. The content of proposal or project should be discussed with the Associate Director of Curriculum for Industrial Education.

## Production Service Module . ო

The purpose of Production Service is to provide for a class project in setting up a company to produce a product or service. The Production Science 30 course will provide an outline from which content may 4-5 credit course so the teacher must be selective in choosing the content for be selected to develop a 25-hour module. The Production Science 30 is a full a 25-hour or one-credit module.





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